



IDAHO
State Department of Education
Curricular Materials Adoption Process- Mathematics 2015-2016 Timeline

September, 2015	<p>The Call for Submission Letter and additional form templates will be posted on the following web page: http://www.sde.idaho.gov/site/curricular_materials/. This letter announces content/subject areas to be reviewed and instructions for submitting materials for the 2015-2016 adoption in Idaho.</p> <ul style="list-style-type: none"> • Additional/Interim Subject/Content: Mathematics • All required documents: Call for Submission Letter, Submission/Bid Form, Brief Form, Text Source (ELA only), Form B, Form M. Content Evaluation Forms will be located at http://www.sde.idaho.gov/site/curricular_materials/ • The Call for Submission Letter will be sent to publishers electronically upon request.
October 30, 2015	Initial Submission Bid Form due- Electronic copy (must retain Excel format). This form may be received by the SDE as an e-mail attachment or CD.
November 16, 2015	Publishers will be sent addresses of reviewers for shipment of sample materials.
November 30, 2015	Brief Form(s) (must retain Word format), Form B & Form M due- Electronic copy. These forms may be received by the SDE as an e-mail attachment or CD.
November 30, 2015	<p>Final Submission Bid Forms and Review Fees mailed to:</p> <p>See Call Letter</p>
November 30, 2015	Evaluation Forms, Correlations, WIDA (LEP/ELD), College Board for AP courses, Text Source Analysis Form(s) for English Language Arts only), any Research Documents, and/or any other course documents are due.
November 30, 2015	Digital presentations due to eflasnick@sde.idaho.gov . Links will be checked for accessibility to online resources. Then links (and access codes, if needed) and digital presentations will be sent on to the reviewers.
December 3, 2015-March, 2016	Curricular Materials and Online Resources reviewer training and Remote Review.
December 7-11, 2015	Ship to each reviewer: one complete set of samples, review documents and FULL access to any online programs and resources.
March 7-9, 2016	<p>Label and send one complete set of samples with attached Brief Forms, Evaluation Form, other review documents, plus FULL access to any online programs and resources for use at the Consensus Review to:</p> <p>See Call Letter</p>
March 10-12, 2016 (Elementary)	Curricular Materials Selection Committee and reviewers meet in Boise, Idaho for Consensus Review. Committee recommendations will then be sent to the Idaho State Board of Education for formal adoption. Materials sent to Caxton after the Consensus Review.
March 17-19, 2016 (Secondary)	
June 15-16, 2016	The State Board of Education receives the Selection Committee recommendations for formal adoption of materials for Idaho schools.
July 7, 2016	Agreements will be mailed to publishing companies, pending SBOE approval, with a copy of the Bid Form noting any changes made in the recommendations. Interim adoption effective dates: August 5, 2016 – December 31, 2021 for interim adoption

materials.

- August 5, 2016** Signed agreements from the publishing companies must be returned to the Curricular Materials Program Coordinator at the Idaho State Department of Education by August 5, 2016. Please return two signed, printed copies by regular mail.
- Should any agreements not be returned, those materials listed will be pulled from the State Department of Education, and not listed in the Adoption Guide. The adoption process for those materials will be deemed null and void. Review fee(s) will not be refundable.
- September 14, 2016** Student & Teacher Editions ONLY (main components) for all print materials placed under agreement should be shipped to the seven (7) Idaho Regional Centers. (Submission of a small sampling of ancillaries is optional.) Regional Center addresses are available at: http://www.sde.idaho.gov/site/curricular_materials/.
- September 16, 2016** Curricular Materials Caravan – Digital presentations due. (Publisher created, showcasing newly approved materials). Links to the digital presentations will be posted on the SDE website. Send links for the presentations to the Curricular Materials Coordinator.
- November, 2016** The Adoption Guide listing recommended curricular materials will be posted on the Curricular Materials SDE website at: http://www.sde.idaho.gov/site/curricular_materials/adoption_guide.htm

Revised 9/2015